09/4145

Department of Obstetrics & Gynaecology
King George Medical University, Lucknow

Advertisement

Applications in prescribed format are invited from eligible candidates for the following posts on purely temporary basis under Gates Foundation funded project entitled **"Post marketing Analysis of Centchroman (Prospective study) in Uttar Pradesh, India"** under principal investigator Prof Soniya Nityanand, Hon'ble. Vice Chancellor, KGMU, Lucknow as per details given below:

The essential qualifications & experience etc. required for the position have been mentioned below.

S.No	Description	Details
1	Name of the Post	**Manager cum Data Analyst** The Data Analyst will be responsible for managing, processing, analysing, and interpreting survey data, ensuring data quality and accuracy, and contributing to the preparation of analytical reports, presentations, and other research outputs
	Number of Post	1
	Tenure	Temporary basis (initially for 1 year), Renewable based on satisfactory performance for 1 year
	Remuneration	Rs. 65000/ month
	Qualification	**Essential Qualification:** Postgraduate degree in Statistics, Biostatistics, Public Health, Population Sciences, Economics, Social Sciences, or a related discipline. **Experience** • Minimum 3-5 years of experience in Monitoring & Evaluation within public health, development, or related sectors. • Experience in managing and analysing survey data. • Proficiency in data analysis using STATA or similar statistical analysis packages. **Preferred Skills & Competencies** • Sound knowledge of public health programmes, health systems, research ethics, family planning, RMNCH+A, and relevant national and international frameworks. • Strong analytical, quantitative research, problem-solving, and report-writing skills.

		• Proficiency in data analysis using STATA; familiarity with other statistical software and data visualization tools would be an advantage. • Ability to interpret complex data and communicate findings in a clear, concise, and programme-oriented manner. • Strong written and spoken Hindi, along with good written and spoken English communication skills. • Ability to work independently and collaboratively in a multidisciplinary team and deliver quality outputs within tight timelines. • High attention to detail, a commitment to data quality, and adherence to research ethics and confidentiality.
	Job responsibilities	• Contribute to the development and refinement of survey tools, manuals, and other research-related documents. • Train and support field and research staff on data collection, data management, and quality assurance procedures. • Manage and maintain survey datasets and the data collection system, ensuring data completeness, consistency, accuracy, and integrity. • Monitor ongoing data collection across study sites, implement data quality assurance procedures, and provide regular feedback to improve data quality and completeness. Conduct data cleaning, validation, recoding, labelling, documentation of variables, and resolution of data discrepancies in collaboration with research and field teams. • Prepare analysis-ready datasets, codebooks, and data dictionaries. • Develop and implement statistical analysis plans in consultation with the research teams. • Perform statistical analyses using STATA or other relevant software according to approved analysis plans, study objectives, and research protocols. • Ensure data security, confidentiality, regulatory compliance, and proper documentation throughout the study. • Prepare analytical summaries, tables, and reports to support research findings and study monitoring. • Ensure data security, confidentiality, regulatory compliance, and proper documentation throughout the study. • Ensure to adhere and contribute to the organization's Gender Equality, Diversity and Inclusion and • Safeguarding and PSHEA initiative. • Any other work given by the line manager or organization from time to time.

S.No	Description	Details
2	Name of the Post	**Project Manager**
	Number of Post	1
	Place of Work	Department of Obstetrics & Gynaecology, KGMU, Lucknow
	Tenure	Temporary basis (initially for 1 year), Renewable based on satisfactory performance for 1 year
	Remuneration	Rs. 80,000/ month
	Qualification	**Essential Qualification:** Postgraduate in Statistics / Demography/ Economics/ Mathematics/Geography/Management degree/Public health and other relevant fields from an institute of repute. **Experience** • More than 10 years of relevant experience in managing public health research studies, surveys, evaluations, or implementation research projects. • Demonstrated experience in planning, coordinating, and overseeing large-scale quantitative surveys or multi-site research studies. • Experience overseeing data quality assurance and monitoring systems for research or M&E projects. • Proven experience working with government health systems, research institutions, development partners, or NGOs. • Experience in reproductive, maternal, newborn, child health, family planning, or women's health programmes is highly desirable. **Preferred Skills & Competencies** • Proven ability to lead, supervise, and manage large, diverse survey teams while ensuring efficient field operations and high-quality performance. • Excellent stakeholder management and communication skills, including engagement with government officials. • Strong analytical and problem-solving skills with attention to detail. • Strong coordination, communication, stakeholder engagement, and facilitation skills, with fluency in English and Hindi. • Sound knowledge of survey budgeting, operational research management, community-based research, and public health programmes, particularly

		RMNCH+A. • Demonstrated ability to troubleshoot field-level challenges, manage multiple priorities, and deliver results effectively in demanding and dynamic environments. • Good report writing, presentation, and documentation skills. Proficiency in Microsoft Office, particularly Excel, PowerPoint, and Word. Knowledge of statistical analysis tools like STATA, SPSS, R etc will be an added advantage. • Familiarity with electronic data collection platforms (e.g., SurveyCTO, ODK, KoboToolbox, or similar) is desirable. • Commitment to ethical research practices, data confidentiality, and organizational safeguarding, gender equality, diversity, and inclusion principles.
	Job responsibilities	• Plan, budget, coordinate, and manage household- and facility- based surveys, studies, trials, and pilot projects from inception to completion. • Lead field logistics, communication, coordination, and documentation processes while ensuring adherence to project protocols and timelines. • Will act as the lead liaison with Chief Medical Officer, CMS, MolCs and HoDs of survey facilities/districts. • Ensure that all study activities are conducted in accordance with the approved protocols, regulatory guidelines, and ethical standards. • Oversee the development, translation, adaptation, pilot testing, and finalization of survey tools, manuals and other research related documents. • Lead and support in planning and roll-out of training for research staff, field teams, and facility personnel. • Provide technical guidance, mentoring, and supervision to research coordinators and research officers to ensure timely implementation and high-quality data collection. • Monitor study progress, data quality, deliverables, timelines, and budgets, and proactively identify and implementation challenges and risks. • Prepare progress reports and updates for regular review of the study progress. • Responsible for organizing and leading regular meetings to discuss study progress and address any issues or concerns. • Support preparation of reports, presentations, policy briefs, and dissemination of findings at various levels to inform decision-making. • Any other tasks assigned by the Line manager/ organization.

3	Name of the Post	**Research Co-ordinator**
	Number of Post	2
	Upper Age limit	40 Years as on (date of interview)
	Place of Work	1. Department of Obstetrics & Gynaecology, KGMU, Lucknow (2 Post) 2. Veerangna Awanti Bai District Women Hospital (1 Post) 3. Veerangna Jhalkari Bai District Women Hospital (1 Post) 4. District Women Hospital, Sitapur (1 Post) 5. District Women Hospital, Lakhimpur (1 Post) 6. District Women Hospital, Shrawasti (1 Post)
	Tenure	Temporary basis (initially for 1 year), Renewable based on satisfactory performance for 1 year
	Remuneration	Rs. 38000/ month
	Qualification	**Essential Qualification:** Post Graduate degree in Nursing/ Midwifery/ Life Sciences//Public Health/ Social Science Candidates with **GNM/ANM qualification** and relevant experience in family planning, reproductive health or hospital-based research may also be considered **Experience** Preferably 1-2 years experience in reproductive health, Family Planning, Community Based research. Knowledge of Data collection and follow-up of study participants desirable. **Skill** • Well-versed in using the internet and tablets/ mobile/smartphones for data collection. • Good knowledge of using computer for data recording and analysis. • Good verbal communication (Hindi).
	Job responsibilities	**1. Participant Identification and Recruitment** – Identify potentially eligible participants attending OPDs. – Assess basic reproductive and contraceptive history – Screen participants according to the approved study inclusion and exclusion criteria. – Explain the study objectives, procedures, potential benefits and risks to eligible participants. – Facilitate voluntary participation – Enrol eligible participants **2. Obtain written informed consent as per approved**

		study protocol **3. Provide family-planning counselling** – Explain available contraceptive methods accurately and without bias in respectful and non judgmental manner. – Discuss effectiveness, advantages, disadvantages, common side effects, warning signs and follow-up. – Address myths and misconceptions. – Support **informed and voluntary choice**, without coercion or preferential promotion of a particular method. **4.Data Collection** – Collect baseline demographic, reproductive, contraceptive and relevant clinical information. – Administer study questionnaires and interview schedules. – Complete case record forms accurately and completely. – Enter collected information into the study database/electronic data-capture system. – Verify data for completeness and consistency. – Maintain source documents and study records according to the study protocol. **5.Participant Follow-up** – Maintain a participant follow-up schedule. – Contact participants as permitted by the study protocol. – Document continuation, discontinuation, switching or non-use of contraceptive methods. – Record side effects, adverse events and other relevant outcomes. – Identify participants requiring clinical review and facilitate appropriate referral. **6.Administrative Responsibilities** – Prepare monthly recruitment and follow-up reports. – Track study milestones and participant numbers. – Assist the Principal Investigator in preparing progress reports. – Assist with preparation of data summaries and preliminary reports when required
	Last date of application	20th November 2026
	Date of interview	25th November 2026

Terms & Conditions:

1. Interested candidates may send their filled application in the prescribed format, Biodata, experience certificate, testimonials along with 1 set of self attested photocopies of all the relevant documents to the HOD office Department of Obstetrics & Gynaecology, KGMU, Lucknow till 2:00 PM on 20th November 2026.
2. Candidates reporting time for interview start at 10:00 am on 25th November 2026

3. Incomplete application will not be considered
4. No TA/DA will be paid for attending interview
5. The salary mentioned is consolidated sum without any other benefits.
6. Age/Education qualification/Experience will be considered till the date of interview.
7. Person working in government & Public sector undertaking should produce "No Objection Certificate" at the time of interview.
8. The posts are filled-up on purely temporary basis, co-terminus with the project & the candidate will have no right to claim for permanent employment.

23/10/16

Prof Amita Pandey
Corresponding PI
Dept of Obs & Gyn,
KGMU, Lucknow

Deptt of Obst. & Gynaecology
K.G. Medical University
Uttar Pradesh, Lucknow

Department of Obstetrics & Gynaecology
King George Medical University, Lucknow

Post Applied:..... **Adv No.:**.....

Full Name of Applicant in block letters: .....

Father's Name/ Guardian Name: .....

Date of Birth (DDMMYY): ..... **Age:** .....

Gender (M/F): ..... **Marital Status:** .....

Nationality: ..... **Differently Abled: Y/N:** .....

Category: .....

Permanent Address: ..... **Email ID:** .....
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Correspondence Address: ..... **Phone/Mobile No.:**
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A. Qualifications/ Degrees (from 10th onwards in chronological order):

Examination Passed	Name of School/ College/ Institute	Name of Board/ University	Year of Passing	Subject Specialization	Percentage

b. Work Experience

S.No	Place of Work	Position Held	Joining Date	Date of Leaving	Total Duration

C. Whether curently employed Y/N, If yes, Designation, Name of the Institute, Project/Work details, Mentor's Name, Department Incharge name & Designation:

Decleration

I hereby declare that I have carefully read and understood the instructions and particulars on the advertisement and also declare that all entries in this application form are true to the best of my knowledge and belief:

Date: **Place:** **Signature**