

## **Dean Student Welfare, KGMU**

### **SOPs of Students Scholarship and other Welfare Schemes for KGMU Students**

#### **1. Award to Meritorious Students of the University at Undergraduate Level**

***Objective:***

To provide financial assistance to meritorious undergraduate students

***Scholarship categories & Awards:***

- Students holding top two positions in first, second and third professional examination of each discipline (MBBS, BDS and Nursing) will be awarded under this category.
- Total 18 students will receive the honour. The Scholarship would provide financial assistance of Rs. 10,000/- and exemption of university tuition fees for the current year.
- Controller of Examination (COE) will have to make arrangements for the payments of this scholarship

***Criteria for Selection and Eligibility:***

- The candidate must apply at KGMU website.
- Applicants have to apply before the closing date, which shall be preferably before the professional examination.
- Applicant must not be receiving an equivalent award or Scholarship from another institution or organization.
- Screening and administration of Scholarships will be administered by the office of Dean Student Welfare.
- The merit list and funds for the scholarship DSW scheme will be provided by the Controller of Examination, KGMU.



- The primary short-listed candidates will be displayed on KGMU website before the professional examinations.
- The awardees will be selected on the basis of the marks of the professional examination provided by COE, KGMU
- In case of tie, the guidelines for awards and other medals of the University as per Dean Academics will be followed.
- The final awardees will be approved by Hon'ble VC, KGMU.

***Scholarship Payment:***

- Dean Student Welfare and COE shall be responsible for selection of candidates and payment of scholarships to successful recipients within the relevant scholarship timelines outlined in the confirmation letter.
- The students will be required to have a joint account with the parents. The scholarship will be disbursed directly into the bank accounts of the beneficiaries through Direct Benefit Transfer (DBT) mode.

***Termination of Scholarships:***

- If the awardees fail to fulfill an admission requirement or a condition on their continuing enrolment, or fails to maintain satisfactory progress;
- If the awardee is found guilty of a serious case of academic or research misconduct,
- If the awardee relinquishes the Scholarship
- When the awardee ceases to be a full-time student;
- If the awardee accepts another equivalent Scholarship to undertake their studies.
- If the awardee has provided false or misleading information



## 2. GRANT-IN-AID for Students Presenting Research Paper in a Scientific Events

### *Objective:*

- Providing financial assistance to Young University Researchers UG/PG/PhD for offline oral/poster presentation of their research papers in National and International Scientific Events such as Conferences/ Seminars/ Symposia/ Workshops/ Short-term School/ courses/ training programs, by recognized National/ International bodies.
- Reimbursement of registration and travel grant as specified below.

### *Eligibility Criteria and Selection Process:*

- This scheme under DSW can be availed by the University UG/PG/PhD students only once in his/her academic tenure ship.
- Applications should be made before going for conference.
- The applicants will have to apply through Conference Fare Claim application form available on KGMU website.
- The applicants will have to fill the form and enclose all the documents. Incomplete / Late application form will not be considered.
- Applicant should have an accepted paper for presentation as a single or lead author at the event.
- The candidate is expected to present their paper and attend the entire conference / event.
- Each application will be primarily marked according to objective scoring system developed at DSW (specified below).
- The applications will be screened at DSW office and the selection of the awardees will be done by the Selection panel as per merit list prepared by the panel.
- The panel consists of Dean Academics as Chairperson, Dean Research as Co-Chairperson and Dean Student Welfare, Dean Dental, Dean Nursing, Dean Paramedical, COE as members.
- The final approval will be by Hon'ble Vice Chancellor.
- KGMU shall notify the result on its official website.





- In case the grant is sanctioned, the journey should be strictly performed by the shortest route in excursion/economy class by Indian Railway/Bus services/Air India/Taxi fare.

***Objective Scoring Criteria for Research Article Scholarship Award (Marks):***

- Accepted in National /International recognized body - 2
- Oral ppt - 2
- Thesis paper - 2
- Paper selected for any award in the same conference - 2
- Awarded in any CME/CONF - 2
- Original research article:  
     RCT - 5  
     Clinical trial - 4  
     Basic Research - 3  
     Case Series - 2  
     Case Reports - 1
- First Author /Corresponding Author - 2
- Second Author - 1
- Innovation / Copyright - 1
- Applied for patent - 2

***Award categories:***

- There will be 22 National and 6 International Awards every year.
- The award categories under International (IN) and National (N) are as follows:
  - For Under Graduate Students (4N)- two each for MBBS and BDS students.
  - For Post Graduates Students (Total 13 N and 5 IN)-Preclinical (2N+1IN), Paraclinical (2N+1 IN), Medical (2N+1IN), Surgical(2N+1IN), Dental (2N+1IN), Paramedical (2N), Nursing (1N)
  - For Phd Scholars (5N and 1 IN).



- ***Funds for the Grant-In Aid Students Scheme:*** The funds will be provided by the Dean Research Development, KGMU under this scheme after the final list approval by the Hon'ble Vice chancellor, KGMU.
- For National Event: Registration Fees and travel grant fare claim – actual or up to INR 30,000/- whichever is lower.
- For International Event: Registration Fees and travel grant fare claim – actual or upto INR 100,000/- whichever is lower.

A handwritten signature in black ink, appearing to be 'S. K. S.', with a horizontal line underneath the name.

### **3. Financial Aid for Needy Undergraduate Students (In-campus part-time jobs):**

#### ***Goal:***

The King George's Medical University has taken a novel initiative to make students develop their skills and make them reliant. The university encourages the students to take up part time jobs in the campus, to support their expenditure partially under the in campus job scheme

#### ***Objectives:***

- Make use of students' potential as a valuable human resource
- To earn while learn
- Involve students in activities of the University
- Provide work experience to students before they obtain their real jobs
- Teach students dignity of labour
- Channelize youthful energies of the students in a positive direction

#### ***Activities and Funds for in campus jobs:***

- **Any Scientific Event such as Conferences/Seminar/Workshop etc in campus:** The organizing committee of every academic event of KGMU will have to allocate same budget/funds to the DSW office for the students in campus jobs. Students volunteering for this job shall be asked to assist in the event management.
- **All heads and faculty in charges** of various administrative post (having drawing and disbursing power) may provide part time jobs and salary to the under graduate students of the university through DSW. Students volunteering for this job shall be asked to perform duties in departmental works as required by Heads and in laboratories, library, data analysis, record maintenance, research projects etc. The funds will be provided to DSW by the respective departments /faculty in charges who are providing the jobs

#### ***Selection Process and mode of payment:***

- The above job descriptions are only illustrative and not exhaustive
- Under the Scheme the students can be assigned to various tasks in the University campus only.



#### **4. Providing Transport Facility within the Campus to Differently-abled Persons**

##### ***Introduction:***

- In compliance with reservation criteria, candidates with physical disability are eligible for getting admission in the University to pursue higher education under effect of the Rights of Persons with Disability Act, 2016.
- An individual with a disability studying in mainstream educational institutions experiences many difficulties in navigating through the critical course of the Indian educational system. It has been felt that differently-abled persons need special arrangements in the environment for their mobility and independent functioning.
- Student with lower limb disability may arrive late or have to leave before the class is over due to adapted transportation services. So, when considering more accessible education for students with disabilities, these students need specialized transportation facility within the campus.

##### ***Objectives:***

- To provide transport facility within the campus to students with lower limb disability
- To provide conducive environment to Differently-abled Persons within the campus

##### ***Scope:***

- Timely reach to classes
- Easily carry out their own work by themselves which will enhance self-esteem
- Promote independence

##### ***Requirement:***

- E- rickshaw with driver (battery operated)-2
- Registers to maintain record
- Payment for the drivers
- Maintenance cost of the E- rickshaws

##### ***Procedure:***





- Interested students may submit online application in the format available on the KGMU website. The applicants will have to fill the form and enclose all the documents.
- Only students voluntarily applying for in campus jobs will be benefitted under this scheme.
- All the jobs will be disbursed from the DSW office.
- For doing the assigned jobs the student will be paid @Rs. 250/hour and would be allowed to work for maximum 2 hours a day, subject to a ceiling of 60 days in an annual academic session i.e upto Rs.30,000 / in a year.
- The student under this scheme will receive the payment by Direct Bank Transfer.
- Preference will be given according to the parent income ceiling.
- The working hours would be before or after the regular scheduled classes.
- The selection committee shall consist of DSW as Chairperson, and COE, Hon Librarian, CMS, MS, Chief Proctor, Chief Provost, and Faculty in charge IT.
- The selection committee shall make the recommendation for the selection of candidates.
- The working hours for all categories of assistants shall be evenly distributed over a period of two months.
- Enrolment register would be maintained by the concerned faculty/staff containing particulars of enrolled students and the details of the work allocated, and the actual working hours.
- The concerned faculty/staff would verify the work done and record the same on the payment voucher.





- Transport facility will be provided only within the campus, during duty hours.
- Students who need transport facility will apply DSW, office with certificate of disability.
- A Medical board comprising of the following members to finalize the genuineness of the application for approval for the need of transport facility:

1.	Dean Student Welfare	Chairperson
2.	HOD/Nominee Department of Orthopaedic	Member
3.	HOD/Nominee Department of Neurology	Member
4.	HOD Department of PMR	Convenor

- Once approval is obtained, students will be issued an Identity card from DSW, office.
- Driver Number will be shared with students and vice versa.
- Students have to call before 10 minutes to avail transport facility
- Only students with Identity card will be allowed to board in vehicle, no friend will be allowed.
- Driver needs to maintain the register about pick up and drop and duly signed by the students.
- Register needs to be countersigned by the Assistant Dean Student Welfare, once in week and by Dean Student Welfare, once in a month.
- Any kind of unacceptable behaviour by the student may lead to cancellation of the facility.

### **Conclusion:**

- Provision of such facility within the campus for differently-abled persons will promote their mobility and independent functioning which will enhance their self esteem.

