

LT. GEN. (DR.) BIPIN PURI  
PVSM, VSM (RETD.)  
VICE CHANCELLOR  
लेफ्टिनेंट जनरल (डॉ०) बिपिन पुरी  
पी०वी०एस०एम०, वी०एस०एम० (सेवानिवृत्त)  
कुलपति



KING GEORGE'S MEDICAL UNIVERSITY  
U.P., LUCKNOW  
किंग जार्ज चिकित्सा विश्वविद्यालय, ३० प्र०  
लखनऊ

Ref. No.: KGMU/VC/ 205 /2022

Date: March 30, 2022

## CIRCULAR

The minutes of the Meeting of all HOD's of Surgical Specialties & HOD's Anaesthesia regarding OT management which was held on 10<sup>th</sup> February 2022 (Thursday) in Board Room, Admin Block is being circulated for perusal and strict compliance.

(Lt. Gen. (Dr.) Bipin Puri)  
Vice Chancellor

**Enclosure: As above**

**Copy to:**

- 1) All Head of the Departments (Surgical), KGMU, Lucknow.
- 2) Head, Department of Anaesthesiology, KGMU, Lucknow.
- 3) All CMS/MS, KGMU, Lucknow
- 4) Faculty Incharge, Common Equipment Cell, KGMU, Lucknow.
- 5) Registrar, KGMU, Lucknow.
- 6) Finance Officer, KGMU, Lucknow.
- 7) Circular Book.

01 शाहमीना रोड, चौक, लखनऊ, ३० प्र०, भारत-२२६००३  
01 Shahmina Road, Chowk, Lucknow, U.P., India - 226003

W: +91-522-2257540, Fax: +91-522-2257539  
E-mail: vc@kgmcindia.edu, Web: kgmu.org  
Twitter @kgmulucknow, Facebook: kgmuupdate



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद द्वारा 'ए' श्रेणी हेतु प्रत्यायित (२०१७-२२)

Accredited by NAAC at 'A' Grade Level (2017-22)

### Meeting of Minutes

A meeting of All HODs of Surgical specialities & HOD Anaesthesia and others (list enclosed) was held under the chairmanship of Hon'ble Vice-Chancellor on 10/02/2022 in the Board room of Vice-chancellor office.

The following members was attended the meeting:-


- |  |   |
|--|---|
| 1. <b>Prof. S.K. Singh</b><br>HOD, CVTS  | 15. <b>Prof. Apjit Kaur</b><br>HOD, Ophthalmology                           |
| 2. <b>Prof. B.K.Ojha</b><br>HOD, Neruosurgery  | 16. <b>Prof. Anupam Mishra</b><br>HOD, ENT                                  |
| 3. <b>Prof. Brijesh Mishra</b><br>HOD, Plastic Surgery   | 17. <b>Prof. Shailendra Kumar</b><br>HOD, Thoracic Surgery                  |
| 4. <b>Prof. A.A. Sonkar</b><br>HOD, Surgery (General)  | 18. <b>Prof. Ambrish Kumar</b><br>HOD, Vascular Surgery                     |
| 5. <b>Prof. Uma Singh</b><br>HOD, Obst. & Gyne.  | 19. <b>Prof. Shadab Mohammad</b><br>HOD, Oral & Max. Surgery                |
| 6. <b>Prof. Sandeep Tiwari</b><br>HOD, Trauma Surgery  | 20. <b>Prof. Avinash Agarwal</b><br>Incharge, Common Equipment Cell         |
| 7. <b>Prof. J.D. Rawat</b><br>HOD, Paediatric Surgery  | 21. <b>Prof. G.P.Singh</b><br>HOD, Anaesthesiology                          |
| 8. <b>Prof. Vineet Sharma</b><br>HOD, Orthopaedic Surgery                                      | 22. <b>Dr. Jyotsna Agrawal</b><br>Prof., Anaesthesiology                    |
| 9. <b>Prof. Vijay Kumar</b><br>HOD, Surgical Oncology  | 23. <b>Dr. Monica Kohli</b><br>Prof., Anaesthesiology                       |
| 10. <b>Prof. Anand Kumar Mishra</b><br>HOD, Endocrine Surgery                                  | 24. <b>Dr. Dinesh Kaushal</b><br>Prof., Anaesthesiology                     |
| 11. <b>Prof. Abhijeet Chandra</b><br>HOD, Surgical Gastroenterology/<br>Human Organ Transplant | 25. <b>Dr. Dinesh Singh</b><br>Prof., Anaesthesiology                       |
| 12. <b>Prof. S.N.Sankhwar</b><br>HOD, Urology  | 26. <b>Dr. Karan Kaushik</b><br>Assistant Professor<br>Cardiac Anaesthesia  |
| 13. <b>Prof. Ajai Singh</b><br>HOD, Paediatric Orthopaedic                                     | 27. <b>Dr. Brijesh Pratap Singh</b><br>Assistant Professor, Anaesthesiology |
| 14. <b>Prof. S.K. Dwivedi</b><br>HOD, Cardiology   |   |

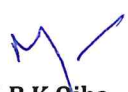
Measures to augment Anaesthetic services in the medical university were discussed in detail.


Category	Discussions	Remarks
Working Atmosphere	Hon'ble Vice-Chancellor emphasized having a more congenial working atmosphere with better coordination between surgeons, anaesthesia faculty & other OT staff to increase OT patient turnover time.	HOD anaesthesia to form a coordination committee of all HODs (surgical side with anaesthesia) to sort out any issue and also to facilitate better interpersonal skills.
OT Time	It was reiterated that OTs will start working at 9:00 am (University Timing 9:00 am to 4:00 pm as decided by first Executive Council meeting of the university on 2 <sup>nd</sup> August 2003). Everybody is expected to, co-operate & be punctual.	For HOD Anesthesia and HOD Surgical branches to follow
Organization of manpower and OT infrastructure	On the suggestion of HOD Anaesthesia that OT administration shall be put under the Anaesthesia department. This is normal practice in other institutions also (including nursing staff and other ancillaries). In this line, it is decided that OT infrastructure upkeep will be placed under Anaesthesia Department in a phased manner to begin with the administration of 16 theatre complex of Shatabdi Hospital in the first phase. The manpower will remain under the parent department however it will be utilized by both departments during the operational hours for optimal patient care.	Medical Superintendent Shatabdi Phase 1 along with HOD Neurosurgery, Surgical Oncology, GastroSurgery, Endocrine Surgery, Trauma Surgery
Equipment Upkeep	Faculty I/C Equipment Cell to strengthen OTs with anaesthesia work station, monitor and other spare parts as per requirement.	Faculty I/C Equipment Cell for needful
Cardiology Clearance as a requisite of PAC	An ECG machine to be placed in PAC clinic and Department of Anaesthesia agreed not to send routine reference to Cardiology or KCH as a part of PAC. A WhatsApp group 'cardio ref' to be operationalized by Dr Gaurav Chaudhary Cardiology for reference of cardiology.	Faculty I/C Equipment Cell for needful. Dr Gaurav Chaudhary for action.

Case sheet Documentation and WHO safety Check list	Faculty Anaesthesia to put anaesthesia notes in the case sheet of each patient after completion of anaesthesia and to follow safety check list of WHO (enclosed) in every patient. As per safety norms, one qualified anaesthetist one table norms shall be followed.	HOD Anesthesia to issue note format. Faculty Anesthesia for compliance.
Unit System in department of Anesthesia	It was suggested to create unit system in the department of Anaesthesia for better management of Anesthesia services across the campus due to lack of centralized OT services in one place in the medical university.	HOD Anesthesia for action.


  
Prof. S.K. Singh  
HOD, CVTS


  
Prof. Apjit Kaur  
HOD, Ophthalmology


  
Prof. B.K.Ojha  
HOD, Neurosurgery


  
Prof. Anupam Mishra  
HOD, ENT

  
Prof. Brijesh Mishra  
HOD, Plastic Surgery


  
Prof. Shailendra Kumar  
HOD, Thoracic Surgery


  
Prof. A.A. Sonkar  
HOD, Surgery (General)

  
Prof. Ambrish Kumar  
HOD, Vascular Surgery


  
Prof. Uma Singh  
HOD, Obst. & Gyne.

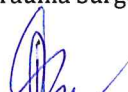
  
Prof. Shadab Mohammad  
HOD, Oral & Max. Surgery

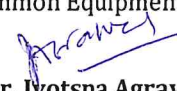
  
Prof. Sandeep Tiwari  
HOD, Trauma Surgery


  
Prof. Avinash Agarwal  
Incharge  
Common Equipment Cell

  
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HOD, Paediatric Surgery


  
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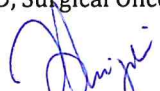
  
Dr. Jyotsna Agrawal  
Prof., Anaesthesiology

  
Prof. Vijay Kumar  
HOD, Surgical Oncology


  
Dr. Monica Kohli  
Prof., Anaesthesiology

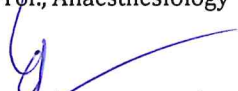
  
Prof. Anand Kumar Mishra  
HOD, Endocrine Surgery


  
Dr. Dinesh Kaushal  
Prof., Anaesthesiology


  
Prof. Abhijeet Chandra  
HOD, Surgical Gastro.


  
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