



KING GEORGE MEDICAL UNIVERSITY, U.P., LUCKNOW-26003, INDIA
किंग जार्ज चिकित्सा विश्वविद्यालय उ०प्र०, लखनऊ-226003, भारत

Prof. Arun Kumar Singh
M.S, M.Ch., M.N.A.M.S
P.G.D.H.A., F.U.I.C.C.
Controller of Examination

No. 137/Exam/Gen/2018
03/11/2018

To,

Prof. Sandeep Bhattacharya,
Faculty In-charge,
Information & Technology Cell,
K.G. Medical University U.P.,
Lucknow.

Subject: Uploading guidelines for document verification form Controller of Examinations.

Dear Sir,


It will be greatly appreciated if you kindly upload the following notice on the University Website.

Notice

It is hereby notified for the information of all concerned that

- (i) Only Mark sheets are verified by the office of Controller of Examination.
- (ii) The request for verification should include (a) Candidates name (b) Course and year (and enrollment number) (c) Name of Affiliated College in which candidate has studied.
- (iii) The prescribed fee for certification of Marksheet or certificate issued by the office of Controller of Examination is Rs. 1000/- (Rs. One Thousand Only). The fee is to be deposited in the Controller of Examination, SB Account no. 20229909109 IFS code ALLA0211028 Allahabad Bank KGMU Branch Lucknow.
- (iv) In case documents are to be sent by the office in India by Post a sum of Rs. 100/- (One Hundred Only) and approved International Speed Post rates out of country. (if it is to be sent by Controller of Examination office)
- (v) Ordinarily the verification of document shall be done within fifteen days of receipt of request and prescribed amount to be paid.

Yours Sincerely


(Prof. Arun K. Singh)
Controller of Examinations

Address for Correspondence:

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