**Date………………**

To

 **The** **Medical Superintendent,**

 G.M. & Associated Hospitals,

 Lucknow.

**Through: Proper Channel**

**Subject: NOC for ………………………………………………………………………………………**

**Sir/Madam,**

 I, Dr.……………………………………………appointed as Senior Resident (Unregistered)/Non PG Junior Resident/Demonstrator in the Department of…………………………………………Vide letter no………………………………….dated ……………………………………. presently working in the department from (date)…… ……………………………to till date.

 I have to (apply for the post of/attend the Interview)/……………………………. in……………………………………..Department…………………………………………………(Name of Institution.

 Kindly issue me NOC as per records.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl no.** | **Appointment letter no.** | **Date of Joining** | **Date of Extension****( If applicable)** | **Term Ending** |  **(Remarks)** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

Yours faithfully,

|  |  |
| --- | --- |
| Signature:……………………………….Full Name:………………………………Mobile No:………………………………Email ID:……………………………….. | Local Address:……………………………………………………..----------------------------------------------------------------------------------------------------------------------------------------------------------------Permanent Address………………………………………………..…………………………………………………………………….…………………………………………………………………… |

COUNTERSIGNED,

Head of the Department with seal

1. The above mentioned informations are verified as per departmental office records.

**Note- Attached all relevant documents**.

1. Appointment letter copies
2. Extension letter copies (If applicable).
3. University/College letter, If are you apply/attend/advertisement/ offer letter.