

Date.....

To

The Medical Superintendent,
G.M. & Associated Hospitals,
Lucknow.

Through: Proper Channel

Subject: NOC for

Sir/Madam,

I, Dr.....appointed as Senior Resident (Unregistered)/Non PG Junior Resident/Demonstrator in the Department of.....Vide letter no.....dated presently working in the department from (date).....to till date.

I have to (apply for the post of/attend the Interview)/..... in.....Department.....(Name of Institution).

Kindly issue me NOC as per records.

Sl no.	Appointment letter no.	Date of Joining	Date of Extension (If applicable)	Term Ending	(Remarks)
1					
2					

Yours faithfully,

Signature:..... Local Address:.....
 Full Name:.....
 Mobile No:.....
 Email ID:..... Permanent Address.....

COUNTERSIGNED,

Head of the Department with seal

1. The above mentioned informations are verified as per departmental office records.

Note- Attached all relevant documents.

1. Appointment letter copies
2. Extension letter copies (If applicable).
3. University/College letter, If are you apply/attend/advertisement/ offer letter.