

King George's Medical University, U.P.
Institutional Ethics Committee
Office of Research Cell
Lucknow - 226003 (UP) India



Prof. R.K. Garg
Member Secretary, IEC &

Faculty Incharge

(Registration No.: ECR/262/Inst/UP/2013)

Most Urgent

To

The All Head of the Departments,
(Including Dental Faculty)
K.G's Medical University U.P.,
Lucknow

No. 7/33/Ethics/R.Cell-15

Dated: 10/9/15

Dear Sir/Madam,

This is regarding research proposals submitted to research cell for ethical clearance, the members of the ethics committee expressed their concern that most of submissions are frequently deficient in one or more of the following points:

1. Signatures of guides and co-guides are often missing. These signatures are mandatory.
2. Signature and seal of the Head of the Department at annexure-7, part III is often missing.
3. Concerns were expressed that written methodology provided in proposals is often not clear. Methodology should be in sufficient detail. Sample-size calculation should be done in consultation with a biostatistician. Kindly provide details of sample-size calculation.
4. Annexure-7, part III is often deficient. It needs to be properly filled.
5. Consent forms are often not properly prepared. Consent forms should have sufficient details of experiment in layman language. Kindly provide details of contacts. Consent forms in Hindi & English should be have similar contents.
6. Details of funding/budget should provide.

In case, research projects are deficient in any of points mentioned above will be returned for rectification and it will not be possible to include in the meeting till they are complete.

7. Request for expedited reviews will only be, entertained if same deadlines are to be met. Supporting documents will be required.
8. Kindly provide content details of resource person on cover letter.
9. The Committee was of the view that the projects that are already complete (Submitted by JR-III/SR-III) should not be subjected for ethical approval. Ethical approval must be ensured before the first patient is enrolled in the study.

Kindly circulate among your faculty members.

Thanking you

Yours Sincerely


(R.K. Garg)

Member Secretary

&

Faculty I/c, R.Cell

No. 7/34 /R.Cell-15

of dated:

Copy forwarded to the following for favour of information & necessary action.

- The Registrar, K.G's Medical University, U.P., Lucknow.
- The Finance Officer, K.G's Medical University, U.P., Lucknow.


Cont.2

Tel: 2258440

E-mail: ethics@kgmcindia.edu

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- Dean, faculty of Medicine, K.G's Medical University, U.P., Lucknow.
- Dean, faculty of Dental Sciences, K.G's Medical University, U.P., Lucknow
- All Provosts, K.G's Medical University, U.P., Lucknow.
- All Notice Boards.


(R.K. Garg)
Member Secretary
&
Faculty I/c, R.Cell